

# Water Operator

Under supervision of the Chief Water Operator, assists in maintaining the water distribution system and facilities.

## Essential Functions and Responsibilities

- Assists with maintaining and repair water distribution system including fire hydrants and valves, meters, meter pits and other connections
- Perform Missouri One Call locates
- Assist with monthly meter reads
- Maintains records and files related to daily assignments
- Complete and submit all DNR required sampling, lab work and reporting
- Sets up traffic safety zones when required
- Performs scheduled preventive maintenance and repair to assigned vehicles and equipment
- Prompt and regular attendance is required for this position
- Other duties as assigned

## Peripheral Duties

- Attend required meetings and training
- Maintains and demonstrates good public relations
- Help other team members accomplish tasks
- Assist in other departments, as required
- Wear Personal Protective Equipment, as required
- Abide by all standards, conduct and policies, as stated in Employee Handbook

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

## Education, Licensure or Certification

- High School Diploma or GED
- Ability to obtain class I Water Operator/Distribution certification within 18 months
- Successful completion of background check
- Valid Driver's License required w/clean driving record

## Experience, Specialized Knowledge, and Other Requirements

- Safe methods of lifting heavy objects
- Skilled in the proper use of basic hand and power tools
- Must have good mechanical ability

## Skills and Abilities – With or without accommodations

## **Physical**

- Ability to perform physical activities that require considerable use of arms and legs and moving the whole body, such as sitting, standing, walking, bending, climbing, twisting, squatting, reaching overhead, grasping, lifting, balancing, kneeling, pushing, pulling and handling of objects
- Ability to frequently lift up to 50 pounds; occasionally lift up to 75 pounds with assistance
- Normal eyesight and depth perception, with or without correction
- Hears normal tones, with or without correction
- Ability to work within environment described below

## **Cognitive**

- Work under supervision and cooperatively with other employees
- Ability to follow oral and written instructions
- Ability to listen, understand and communicate information
- Ability to read, write and comprehend English
- Advanced math skills - ability to compute, analyze, and interpret numerical data for reporting purposes
- Ability to perform tasks accurately, meeting precise tolerances and standards
- Ability to demonstrate flexibility in work environments, performing a variety of frequently changing tasks

The physical and cognitive demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **WORK ENVIRONMENT**

Some adverse working conditions exist within this position. The employee regularly works in outside weather conditions, including temperature extremes. Exposure to hazardous chemicals, heavy machinery, excessive noise, heights, and work in confined spaces is expected. Occasional nights/weekend hours may be required.

Job Type: Full-time, Non-exempt

Pay: \$18.00 per hour

Benefits:

- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Vision insurance