



Electrical Services Order Form



ACCOUNT INFORMATION

Event Name: _____ Event Dates: _____

Company: _____ Booth #: _____

Room/Location: _____ Contact Name: _____

Email: _____ Phone: _____

ELECTRICAL SERVICES

Description	Advance Rate	Standard Rate	Quantity	Charge
20amp Power (Standard Power Outlet)	\$ 100.00	\$ 115.00	_____	\$ _____
30amp 3 Phase 208v Power	\$ 200.00	\$ 230.00	_____	\$ _____
50amp 3 Phase 208v Power	\$ 300.00	\$ 345.00	_____	\$ _____
60amp Single Phase 208v Power	\$ 350.00	\$ 400.00	_____	\$ _____
60amp 3 Phase 208v Power	\$ 400.00	\$ 460.00	_____	\$ _____
100amp 3 Phase 208v Power	\$ 550.00	\$ 630.00	_____	\$ _____
200amp 3 Phase 208v Power	\$ 750.00	\$ 860.00	_____	\$ _____
400amp 3 Phase 208 v Power	\$ 1,000.00	\$ 1,150.00	_____	\$ _____
Extension Cord (25')	\$ 15.00	\$ 18.00	_____	\$ _____
Extension Cord (50')	\$ 35.00	\$ 40.00	_____	\$ _____
Extension Cord (100')	\$ 65.00	\$ 75.00	_____	\$ _____
Power Strip	\$ 25.00	\$ 28.00	_____	\$ _____
100amp Distribution Panel	\$ 85.00	\$ 98.00	_____	\$ _____
Feeder Cable (25')	\$ 45.00	\$ 52.00	_____	\$ _____
Feeder Cable (50')	\$ 60.00	\$ 70.00	_____	\$ _____
Cable Ramp (3')	\$ 10.00	\$ 12.00	_____	\$ _____
Gaffer's Tape (per roll)	\$ 35.00	\$ 40.00	_____	\$ _____
Electrician (4hr minimum)	\$ 60.00 / hr	\$ 70.00 / hr	_____	\$ _____
TOTAL:				\$ _____

SIGNATURES

By signing this form, you agree to the following terms and conditions:

- Electrical service orders will not be filled until payment has been made in full to BCC. In order to receive advance rates, orders must be received with full payment by BCC a minimum of ten business days prior to the first load in date of the event. Orders received after that date or without payment are subject to regular rates and/or additional fees.
- BCC is the exclusive provider of electrical distributions from venue power sources. Exhibitors may provide their own hardware within the booth.
- Power will be dropped near the rear center of the booth; exhibitor is responsible for reaching intended location within booth.
- All equipment regardless of power source must comply with Federal, State, and Local Codes. BCC reserves the right to inspect all devices and connections to ensure compliance and to refuse connection to any exhibitor whose equipment is deemed unsafe.
- All electrical cords should be taped or covered with cable ramps to prevent trip hazards. Gaffer's tape and painter's tape are the only approved adhesives on BCC flooring and/or equipment.
- All cancellations must be submitted in writing. Cancellations made ten business days prior to load in will be refunded in full. Cancellations made within ten business days of load in will be refunded at a rate of 50%. Cancellations made during load in or event will not be refunded. Credit will not be given for service installed but not used.
- All issues or concerns should be promptly reported to BCC. Claims will not be considered unless filed in writing by exhibitor prior to close of event.

Requestor Name: _____ Signature: _____ Date: _____